



JADAVPUR UNIVERSITY EMPLOYEES' CO-OPERATIVE CREDIT SOCIETY LTD.

SEALED QUOTATION are invited from the **Manufacturer/ Authorized Dealer/ Whole Seller** for supplying the item(s) with reference to our enquiry, with due date. If the bidder is not the manufacturer, then an **Authorisation Certificate** from the manufacturer need to be enclosed, along with the Technical Bid, through which the whole responsibility will go to the manufacturer. The bid validity would be subjected to the **TERMS AND CONDITIONS** outlined herewith.

Sl. No.	SPECIFICATION	QUALITY	APPROXIMATE QUANTITY
1.	<p>Supply of Bombay Dyeing Made CARDINAL Double Bed sheet (One Double Bed Sheet With Two Pillow Cover With Hologram), to be supplied in a safe packed condition, with a carry bag, complied with the following specification</p> <p>1. Item description: Size Bed sheet - 224cmX254cm, Pillow Cover - 46cmX69cm.</p> <p>1(a) Thread Count – 120 Thread Count</p> <p>1(b) Fabric – 100% Cotton</p> <p>2. Packing: Standard safe packing, so that all the members may carry the box safely to their home town.</p> <p>3. Carry Bag: A Carry bag with sufficient strength, is a vital need to carry the item.</p> <p>4. Bid Value Should Include – All Kind of Taxes, GST, Delivery etc. No Additional Charge would be considered upon the Bid Value should include all</p> <p>5. Delivery : Has to be done in both the campus at</p> <p>(1) The office of the Jadavpur University Employees' Cooperative Credit Society Ltd, Second Floor, Aurobindo Bhavan (known as Main Building), Jadavpur University (Main Campus), Kolkata 700032, at the main campus, Jadavpur University, 188, Raja S C Mallick Road, Kolkata 700032</p> <p>(2) At the office of the Jadavpur University Employees' Cooperative Credit Society Ltd, in the Second Campus of Jadavpur University, Salt Lake Bypass, LB Block, Sector 3, Bidhannagar, Kolkata, West Bengal 700098.</p> <p>6. Faulty product(s): The quantity of materials, of full order, would be very high, and hence each cannot be checked at a time or continuously. All the gift packets, including the contents, would be checked individually by the receiving members from there end, upon receiving the Gift Packet, at the distribution counter(s) of the office of the Jadavpur University Employees' Cooperative Credit Society Ltd, in each campus.</p>	Should strictly complied the specification	1380 Pcs

*Note:

- A. Quoted Rate should be inclusive of **TAXES / GST / LABOUR CESS / FRIEGHT**, and all other expenses, including the supply at our two Campuses separately.
- B. A specified number of item packets to be supplied in two campuses wouldn't be equal; rather the division would be mentioned in the work order of the Bid winner.
- C. The selected supplier should supply the ordered material(s) within 45 days of placing the order, or else the order may be treated as cancelled.
- D. No additional charge would be paid, as a charge towards the delivery of item in bulk at the specified places.
- E. should be delivered within the scheduled date and time, at the office of the, "**Jadavpur University Employees' Co-operative Credit Society Ltd**", Aurobindo Bhavan (2nd Floor), Jadavpur University, 188, Raja S C Mallick Road, Kolkata 700032.
- F. The interested bidders are requested to drop their respective bids, in a sealed envelope at drop box named - "**BOM - CARD.**", placed at the **Jadavpur University Employees' Co-operative Credit Society Ltd**", Aurobindo Bhavan (2nd Floor), Jadavpur University, 188, Raja S C Mallick Road, Kolkata 700032.
- G. **Pre-bid Conference**, for clarification to be held on: **Nov 17, 2025, Monday, at 5:00pm**. The pre-bid conference has been proposed to be held in different days, as mentioned but the same timing has been proposed, at 4.00pm on the specified date,
- H. **Venue for Pre-Bid Conference:** would be the office of the **Jadavpur University Employees' Co-operative Credit Society Ltd**, Aurobindo Bhavan (2nd Floor), Jadavpur University, 188, Raja S C Mallick Road, Kolkata 700032
- I. **Deadline for submission of tender:** (T1) **November 18, 2025, Tuesday, by 2:00pm**.
- J. **Date of Opening of Tender :** **November 18, 2025, Tuesday, at 3:00pm.**, at the Office of the **Jadavpur University Employees' Co-operative Credit Society Ltd**,

Yours faithfully

Secretary

Jadavpur University Employee's Co-operative Credit Society Ltd.

**TERMS & CONDITIONS OF TENDER**

1. Quotation should be for FREE DELIVERY of the specified material at the Co-Op. Office, J.U., Kolkata- 700032 & J.U. Salt Lake Campus, Kolkata – 700098.
2. Prices quoted should be net (including all taxes/cess/VAT/GST, & supply) with a minimum period of validity of the quotation for 45 (Forty Five) days from the date of Tender opening.
3. Quotations should be free from CORRECTIONS and ERASURE. No over writing would be permissible.
4. Sample must be attached with quotation in all possible cases.
5. Manufacturer's NAME and the COUNTRY OF ORIGIN of the materials offered must be clearly specified failing which the Tender will not be entertained.
6. Samples must be submitted at the Co-Op. Office, where specified, on or before DUE DATE of Enquiry. Submitted Samples must be labelled clearly with our ENQUIRY NUMBER, DUE DATE, NAME OF FIRM.
7. The tenderers will not be entitled to ask for any further information other than whether their tenders have been received or not.
8. The Jadavpur University Co-operative does not bind itself to accept the lowest bid or any tender or assign any reason for non-acceptance. It further reserves the right to accept any tender in part or in whole at its option.
9. If the Jadavpur University Co-operative finds that the materials supplied are not of the contract quality or not according to the specification required by the Jadavpur University Co-operative or otherwise not satisfactory owing to any reason, of which the Jadavpur University Co-operative shall be the sole judge, and the Jadavpur University Co-operative shall be entitled to refuse the acceptance of the said materials, and/or cancel the order and buy its requirement elsewhere at supplier's responsibility.
10. If the deliveries are not regular and if on that account the Jadavpur University Co-operative is forced to buy the materials elsewhere, any loss or damage that the Jadavpur University Co-operative may sustain thereby will be recovered from the supplier for non-delivery at the scheduled periods.
11. THREE consecutive failures to supply within the scheduled time or times will entail the cancellation of work order.
12. If the goods be found as damaged during supply, the same goods need to be replaced by the supplier.
13. IN CASES OF DISPUTES, THE DECISION OF THE Jadavpur University Co-operative SHALL BE FINAL & BINDING ON YOU.
14. IN CASES OF ANY DISPUTE, the decision of the Designated Authority, of Jadavpur University Employee's Co-operative SHALL BE FINAL & BINDING ON YOU.
15. Payment terms: payment would be done in three parts. 10% with Work Order, 50% price value would be released with 48 hours of successful delivery, & rest 40% in completion of scheduled distribution, and re-delivery of the identified faulty item(s), if any.

By Order**Authority of "Jadavpur University Employees' Cooperative Credit Society Ltd."**