



### JADAVPUR UNIVERSITY EMPLOYEES' CO-OPERATIVE CREDIT SOCIETY LTD.

**SEALED QUOTATIONS**, are invited from the Manufacturer/ Authorized Dealer/ Whole Seller for supply of items with reference to our enquiry, within due date. The cover of the sealed envelope containing quotation should mention the **Enquiry Number**.

Sl. No.	SPECIFICATION	QUALITY	QUANTITY
T1	<p><b>A. Laptop Backpack Bag</b>  <b>Size:</b> 16.5" x 12" x 9"; <b>Capacity:</b> 32 Litre; <b>Material:</b> Fabric Polyester / ICON 1000 Denim, Water Proof, Tony Chain, Puller: ATM 6 Pcs.            Compartment: 4, including one compartment with soft padding, dedicated to laptop; Colour: Black</p> <p><b>B. Scientific Calculator:</b> CASIO make FX 82 MS 2<sup>nd</sup> Edition</p> <p><b>C. USB Drive:</b> Make: SanDisk; Capacity or Memory: 32 GB</p>		50 Pcs for each item
T2	<p>Supply of BOROSIL Made <b>GLASS SERVICE BOWL, A SET OF 3 PCs. &amp; Service Spoon</b>, to be supplied in a safe packed condition, with a carry bag, complied with the following specification</p> <ol style="list-style-type: none"> <li><b>Item description:</b> Everyday useable Mix Service 3 Bowls Set, made up of good quality Glass, one each of 750ML, 1.0L, &amp; 1.5L. In addition to the above three bowls a <b>Service Spoon</b>, made up of <b>Heat Resistant Transparent Glass</b> having a standard dimension, with a standard capacity to serve on a Table.</li> <li><b>Dimensions &amp; Capacity with tolerance :</b> a) 750 ml Mixing Bowl: OD 150mm±10%; Capacity: 750ml±10%, b) 1.00 L Mixing Bowl: OD 170mm±10%; Capacity: 1.0 L±10%, c) 1.50 L Mixing Bowl: OD 190mm±10%; Capacity: 1.5 L±10%</li> <li><b>Color:</b> Clear transparent</li> <li><b>Technical data details of active:</b> Glass constituted by <b>Borosilicate / Silica and Boron-Trioxide / equivalent</b> &amp; having low coefficients of thermal expansion, in the range of <math>3 \times 10^{-6} \text{ K}^{-1}</math> at 20 °C.</li> <li><b>Functional Properties: All the items should be of similar material properties.</b>            Should be safe in Deep Freeze, with a temperature as low as -20°C            Should be safe in Oven, upto a temperature gradually, as high as 400°C            Should be safe in Microwave, as per Standard Codal Provision.            Should be toughened Glass: Highly <b>Chip Resistant</b> and <b>2X Strong</b> than normal good quality Glasses            Should be Thermal Shock Resistance: shocking of at least 220°C, as per Standard Codal Provision</li> <li><b>Visual Inspection:</b> Finish &amp; Workmanship, as per <b>ISO 2859</b> General Inspection.</li> <li><b>Packing:</b> Standard safe packing, with <b>thermocool padding</b> in all direction should be there, &amp; <b>Fragile Marking</b> on all finished surface should be marked, so that all the members may carry the box safely to their home town.</li> <li><b>Carry Bag:</b> A Carry bag with sufficient strength, is a vital need to carry such a huge and heavy box, which should be provided, by the supplier.</li> <li><b>Bid Value should include:</b> all kinds of Taxes, GST, Delivery, etc. In brief, no additional charge would be considered, upon the bid value. The bid value should include all.</li> <li><b>Delivery:</b> has to be done in both the <b>Campuses</b>, at            (1) The office of the <b>Jadavpur University Employees' Cooperative Credit Society Ltd, Second Floor, Aurobindo Bhavan (known as Main Building), Jadavpur University (Main Campus), Kolkata 700032</b>, at the main campus, <b>Jadavpur University, 188, Raja S C Mallick Road, Kolkata 700032</b>            (2) At the office of the <b>Jadavpur University Employees' Cooperative Credit Society Ltd, in the Second Campus of Jadavpur University, Salt Lake Bypass, LB Block, Sector 3, Bidhannagar, Kolkata, West Bengal 700098</b>.</li> <li><b>Faulty product(s):</b> The quantity of materials, of full order, would be very high, and hence each cannot be checked at a time or continuously. All the gift packets, including the contents, would be checked individually by the receiving members from there end, upon receiving the <b>Gift Packet</b>, at the distribution counter(s) of the office of the <b>Jadavpur University Employees' Cooperative Credit Society Ltd</b>, in each campus. <b>One person</b>, in each campus, would be directed to be placed at a counter, from the supplier company, during the gift distribution, which may be multiple days. Number of days may be decide and communicated later. Now after receiving the gift packet individually by the members, they would be requested to check the condition of the gift packet, and in any case need to be reported at the specific counter, where the person from supplier would record the information, which would be signed by the member(s) and they would be handed over a new gift packet, instantly, from the same counter.</li> </ol>	Should strictly complied the specification	1460 Pcs

\*Note:

- Quoted Rate should be inclusive of TAXES / GST / LABOUR CESS / FRIEGHT, and all other expenses, including the supply at our two Campuses separately.
- A specified number of item packets to be supplied in two campuses wouldn't be equal, rather the division would be mentioned in the Work Order of the Bid Winner. This is valid for the Item of T2.
- No additional charge would be paid, as a charge towards the delivery of items in bulk at the specified places.
- The **Items of T1** should be delivered within the scheduled date and time at the Office of the **JADAVPUR UNIVERSITY EMPLOYEES' CO-OPERATIVE CREDIT SOCIETY LTD. (JUECCSL)** only. On the other hand the **Items of T2** should be delivered within the scheduled date and time, at the Office of the **JADAVPUR UNIVERSITY EMPLOYEES' CO-OPERATIVE CREDIT SOCIETY LTD. (JUECCSL)**, & **JADAVPUR UNIVERSITY, SALT LAKE CAMPUS (JUSLC)**.
- The selected supplier should **supply the ordered material(s) within 15 days of placing the order**, or else the order may be treated as cancelled.



- D. Validity of the offers received from the bidders should be **45 (Forty Five) days from the date of tender opening.**
- E. The quotations should be addressed to **The Secretary, "Jadavpur University Employees' Co-operative Credit Society Ltd",** Aurobindo Bhavan (2<sup>nd</sup> Floor), Jadavpur University, 188, Raja S C Mallick Road, Kolkata 700032.
- F. The interested bidders are requested to drop their respective bids, in a sealed envelope at drop box named **"GLASS SERVICE BOWL, A SET OF 3 PCs. & Service Spoon",** placed at the Office of the **Jadavpur University Employees' Co-operative Credit Society Ltd",** Aurobindo Bhavan (2<sup>nd</sup> Floor), Jadavpur University, 188, Raja S C Mallick Road, Kolkata 700032.
- G. **Pre-bid Conference**, to be held on: (T1) **June 24, 2025, Tuesday,** (for *Laptop Backpack Bag, Calculator, & USB Drive*) at 4:00pm, (T2) **June 25, 2025, Wednesday,** (**GLASS SERVICE BOWL, A SET OF 3 PCs. & Service Spoon**) at 4:00pm. The Pre-bid Conference has been proposed to be held in different days, as mentioned but the same timing has been proposed, at 4:00pm on the specified date, for both the bids.
- H. In both the cases, **Venue for Pre-Bid Conference** would be the office of the **Jadavpur University Employees' Co-operative Credit Society Ltd,** Aurobindo Bhavan (2<sup>nd</sup> Floor), Jadavpur University, 188, Raja S C Mallick Road, Kolkata 700032.
- I. **Deadline for submission of Tender:** (T1) **June 30, 2025 Monday by 2:00pm;** & (T2) **July 10, 2025, Thursday, by 2:00pm.**
- J. **Date of Opening of Tender:** (T1) **June 30, 2025 Monday at 4:30pm;** (T2) **July 10, 2025, Thursday, at 4:30pm.,** Both the event would be held at the Office of the **Jadavpur University Employees' Co-operative Credit Society Ltd.**

Yours faithfully

Secretary

**Jadavpur University Employees' Cooperative Credit Society Ltd.**

#### **TERMS & CONDITIONS OF TENDER**

1. Quotation should be of **FREE DELIVERY** of the specified material(s), at the Co-Op. Office, J.U., Kolkata- 700032 & J.U. Salt Lake Campus, Kolkata – 700098, as applicable.
2. **PRICES QUOTED** should be net (including all taxes/cess/VAT/GST, & supply) with a minimum period of validity of the quotation for 45 (Forty Five) days from the date of Tender opening.
3. Quotations should be free from **CORRECTIONS / USE OF WHITENER / OVER WRITING, / ERASURE.**
4. Sample must be attached with quotation in all possible cases, however, the photo with precise dimensions should be enclosed with the quotation, as the case may be.
5. The specification complied materials, as specified, in the bid document, a **good quality BRAND** would be preferred
6. Manufacturer's **NAME** and the **COUNTRY OF ORIGIN** of the materials offered must be clearly specified, failing which the Tender will not be entertained.
7. Samples must be submitted at the Co-Op. Office, where specified, on or before DUE DATE of Enquiry. Submitted Samples must be labelled clearly with our ENQUIRY NUMBER, DUE DATE, NAME OF FIRM.
8. The tenderers will not be entitled to ask for any further information other than whether their tenders have been received or not.
9. The Jadavpur University Co-operative does not bind itself to accept the lowest bid or any tender or assign any reason for non-acceptance. It further reserves the right to accept any tender in part or in whole at its option.
10. If the Jadavpur University Co-operative finds that the materials supplied are not of the contract quality or not according to the specification required by the Jadavpur University Co-operative or otherwise not satisfactory owing to any reason, of which the Jadavpur University Co-operative shall be the sole judge, and the Jadavpur University Co-operative shall be entitled to refuse the acceptance of the said materials, and/or cancel the order and buy its requirement elsewhere at supplier's responsibility.
11. If the deliveries are not regular and if on that account the Jadavpur University Co-operative is forced to buy the materials elsewhere, any loss or damage that the Jadavpur University Co-operative may sustain thereby will be recovered from the supplier for non-delivery at the scheduled periods.
12. THREE consecutive failures to supply within the scheduled time or times will entail the cancellation of work order.
13. If the goods be found as damaged during supply, even at the time of distribution, the member concerned have the right to final inspection in presence of supplier, the same goods need to be replaced by the supplier.
14. IN CASES OF ANY DISPUTE, the **decision** of the Designated Authority, of Jadavpur University Co-operative SHALL BE FINAL & BINDING ON YOU.
15. **Payment terms:** Payment would be made 100% post-delivery, but in two parts. 80% price value would be released with 48 hours of successful delivery, & rest 20% on completion of scheduled distribution.

By Order

Authority of "Jadavpur University Employees' Cooperative Credit Society Ltd."