



JADAVPUR UNIVERSITY EMPLOYEES' CO-OPERATIVE CREDIT SOCIETY LTD.

We shall be pleased to receive your lowest possible quotation in a **SEALED ENVELOPE** with our **ENQUIRY NUMBER** duly superscripted on the **COVER**, within **DUE DATE** and on the face of the offer letter for the supply of the under mentioned goods or articles, subjects to the **TERMS AND CONDITIONS** outlined in the below.

Sl. No.	PARTICULARS	BRAND/ MAKE	APPROXIMATE QUANTITY
1.	One Page Calendar For the year 2024 [Size: Not less than 30" x 20", GSM 100] [As per our design with picture]	As per our sample	4500 Pcs.

***Note:**

- A. Quoted Rate should be inclusive of GST, including all other taxes and cess.
- B. Free delivery at the Office of the **JADAVPUR UNIVERSITY EMPLOYEES' CO-OPERATIVE CREDIT SOCIETY LTD. (JUECCSL)**, within 15 days of placing the order.
- C. Validity of your offer should be 45 (Forty Five) days from the date of opening.
- D. The quotations will be addressed to "**Office Superintendent, J.U. Employees' Co-operative Credit Society Ltd**", **Jadavpur University, Aurobinda Bhavan, 2nd Floor, Kolkata – 700032.**
- E. Party is requested to drop their quotation in sealed envelope at drop box named "**CALENDAR 2024**", placed at the **Jadavpur University Co-operative Credit Society Ltd., Aurobinda Bhavan, 2nd Floor, Jadavpur University.**
- F. Last date for submission of Tender: - 07.12.2023 at 3.30 P.M.
- G. Date of Opening of Tender : - 07.12.2023 at 4.00 P.M.

Yours faithfully


 Special Officer, JUECCSL &
 Secretary Faculty Council of Arts
 Jadavpur University

TERMS & CONDITIONS OF TENDER

1. Quotation should be for **FREE DELIVERY** of the specified material at the Co-Op. Office, J.U. Kolkata – 700032.
2. Prices quoted should be net (including all taxes/cess/VAT/GST, & supply), with a minimum period of validity of the quotation for 45 (Forty Five) days from the date of Tender opening.
3. Quotations should be free from **CORRECTIONS** and **ERASURE**. No over writing would be permissible.
4. Sample must be attached with quotation in all possible cases.
5. Manufacturer's **NAME** and the **COUNTRY OF ORIGIN** of the materials offered must be clearly specified failing which the Tender will not be entertained.
6. Samples must be submitted at the Co-Op. Office, where specified, on or before **DUE DATE** of Enquiry. Submitted Samples must be labelled clearly with our **ENQUIRY NUMBER**, **DUE DATE**, **NAME OF FIRM**.
7. The tenderers will not be entitled to ask for any further information other than whether their tenders have been received or not.
8. The Jadavpur University Co-operative does not bind itself to accept the lowest bid or any tender or assign any reason for non-acceptance. It further reserves the right to accept any tender in part or in whole at its option.
9. If the Jadavpur University Co-operative finds that the materials supplied are not of the contract quality or not according to the specification required by the Jadavpur University Co-operative or otherwise not satisfactory owing to any reason, of which the Jadavpur University Co-operative shall be the sole judge, and the Jadavpur University Co-operative shall be entitled to refuse the acceptance of the said materials, and/or cancel the order and buy its requirement elsewhere at supplier's responsibility.
10. If the deliveries are not regular and if on that account the Jadavpur University Co-operative is forced to buy the materials elsewhere, any loss or damage that the Jadavpur University Co-operative may sustain thereby will be recovered from the supplier for non-delivery at the scheduled periods.
11. **THREE** consecutive failures to supply within the scheduled time or times will entail the cancellation of work order.
12. **IN CASES OF DISPUTES, THE DECISION OF THE Jadavpur University Co-operative SHALL BE FINAL & BINDING ON YOU.**

By Order

NB: You can find the Tender Notice from Cooperative Website <http://cooperativeju.jdvu.ac.in>.